



Position opening: Audio-Visual Supervisor
Facility Name: BB&T Arena
Location: Highland Heights, KY

POSITION: Audio-Visual Supervisor
DEPARTMENT: Operations
REPORTS TO: Director of Operations
FLSA STATUS: Hourly Non-Exempt

ASM Global, the leader in privately managed public assembly facilities is looking for part-time Audio-Visual Supervisor at BB&T Arena in Highland Heights, KY. Our business is event based and our labor needs vary widely from week to week and event to event. For this reason, all of our part-time positions are “as needed” and we cannot offer employees consistent schedules or a guaranteed number of hours per week.

Summary:

This position is responsible for the installation, maintenance and repairs of facility and client audio, video, and technical systems including sound, video, and radio and television broadcasts.

Responsibilities include but are not limited to the following:

- Setup, monitor and maintain all technical equipment in the facility in regards to but not limited to audio, video, and scoreboard operations.
- Provide installation, and repairs on services such as cable feeds, audio and video being either event related or structural.
- Maintain applicable code requirements that apply to cable insulation, ceiling plenum routing and support, wall penetration and fire rating when conduit raceways are necessary.
- Solve routine and extraordinary field technical problems.
- Correctly use and apply test equipment to verify problems to the facility systems.
- Work from blueprints and develops sketches when necessary.
- Read, understand and communicate client floor plan layouts.
- Supervise and assist outside contractors and production crews
- Maintain inventory of all audio and video equipment.
- Coordinate work with all operations sections; interfaces effectively with all users, providers and peers.
- Attend to and conforms to the policies established by ASM Global in the successful performance of this position.
- Responsible for all related equipment maintenance, repair and inventory.
- Supervise and schedule audio technicians, Venus technicians and camera operators.
- Perform event standby and troubleshoots technical problems in real time situations.
- All other duties and responsibilities as assigned.

Supervisory Responsibilities:

Manages subordinate crew in audio and video. Responsible for the overall direction, coordination, and evaluation of these units. Carries out supervisory responsibilities in accordance with ASM Global's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding; disciplining employees in conjunction with Human Resources; addressing complaints and resolving problems.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

- Must possess a high school diploma or GED.
- College or Technical School degree a plus.
- 2+ years of previous Audio/Video experience.
- Supervisory experience preferred.

Knowledge, Skills and Abilities:

- Ability to identify and terminate all forms of audio and video connections whether consumer, professional or broadcast level.
- Extensive knowledge and understanding of signal flow for both audio and video applications.
- Working knowledge of wireless systems and frequencies.
- Knowledge and understanding of digital vs. analog signals in both audio and video.
- Good written and verbal communication skills.
- Working knowledge of RF cable signals and plants.
- Knowledge of installation of patch bays, switchers, mixers and converters in both audio and video applications.
- Ability to distinguish colors and color-coded wires.
- Hearing sufficient to clearly hear voices, alarms, bells and horns.
- Must be able to speak, read and write English.
- Must have professional attitude and appearance.

Computer Skills:

To perform this job successfully, an individual should have some computer knowledge.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may be required to climb and work from lifts, ladders, catwalks for long periods of time multiple times per day as needed. Must have the physical ability to maneuver around facility(ies), at times, walking and/or standing up to 8-14 hours daily as well as the ability to kneel, climb to walkways or balance, frequently lift in the excess of 50 pounds. This position is also exposed to extreme noise during events.

The company reserves the right to change or modify all job descriptions as needed. This description portrays in general terms the type and levels of work performed and is not intended to be all-inclusive or to represent specific duties of any one incumbent. The knowledge, skills, and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on-the-job training.

TO APPLY:

For employment consideration, all resumes **must** be submitted through our online process. Please visit our website www.thebbtarena.com, click **ARENA INFO** and choose **Employment Opportunities** and click on the **Application** button.

NOTE: Only applicants that apply through our online portal will be considered.

Recruiter:

Tammy Fryman
HR Mgr./Executive Assistant
500 Nunn Drive
Highland Heights, KY 41099
hr@thebbtarena.com
Ph: 859/292-2886
Fax: 859/442-2659

Applicants that need reasonable accommodations to complete the application process may contact Tammy Fryman directly at 859-292-2886.

ASM Global is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

Date Opened: 08/25/2021

Closing Date: When filled